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## **Otsego County Soil & Water Conservation District**

967 CO HWY 33 – RIVER ROAD – COOPERSTOWN, NEW YORK 13326-9222 – PHONE (607) 547-8337  
ext. 4

**Monday, 13 May 2024**

**10:00 AM**

**Meadows Complex, Classroom A**

### **Agenda**

#### **I. Call to order**

#### **II. Proposed Morris Dam Project – Doug Zamelis, Esq**

#### **III. Acceptance of Meeting Minutes – 4/08/2024**

#### **IV. Treasurer's report**

- A. Approval of claims, Operating Fund Abstract 05-2024
- B. Approval of claims, Buoy Fund Abstract 05-2024
- C. Approval of claims, Envirothon Fund Abstract 02-2024
- D. Approval of claims, Part C Fund Abstract 03-2024
- E. Acceptance of financial reports – March 2024 and April 2024, filed for audit

#### **V. District reports**

##### **A. District Secretary/Assistant Treasurer**

- 1. Money Market quotes
- 2. Designate authorized signers for NBT accounts
- 3. Follow-up
  - a) Westford Town culvert
  - b) proposed building expansion
- 4. Directors & Officers Liability Insurance
- 5. Documents retention and storage items (excess shelving & request for additional file cabinet)

##### **B. District Manager**

- 1. State Contract C012524 – approve acceptance and execution
- 2. USC Skilled Services Agreement (Shamar, A4989G revenue stream) – approve acceptance and execution
- 3. Building upgrades
  - a) Door Lock Repairs
  - b) Front Door Replacement
  - c) Tree cutting request for quotes
  - d) Fix Parking Pothole with Christopher

4. Mini – Grant applications & approvals
5. Tree Sale progress report; proposed change to tree sale timeline and budget appropriation, Budget Mod to follow if approved
6. Existing Projects
  - a) Climate resiliency
7. Round 29 – Project #37-1
  - a) SWCD-Landowner Contract
  - b) 25% CFP & Bank Account
8. Otsego 9E planning
  - a) Non-Ag NPS Otsego Lake Tributary Assessment Application
9. Salt sheds

**VI. Department reports**

**VII. Partner reports**

- A. FSA
- B. NRCS

**VIII. Old Business**

- A. Replace 2013 Chev Equinox LS – 1 State Contract proposal received.
- B. Breach Notification Policy – (performance measure)
- C. Building repairs and upgrades

**IX. Board oversight actions taken since last meeting**

- A. Meg and Jennifer toured the newly-organized pole barn and inspected this year's delivery of hydroseeder materials

**X. New Business**

- A. WQS award to Brian Danforth in March

**Next Meeting**

Monday, June 2024  
10:00AM  
Meadows Complex, Classroom A